

Senior Project Engineer

Infrastructure Services Department
Construction and Design Branch

Posting No. 553(222)

The City of Saskatoon is an Employment Equity employer

DUTIES:

1. Prepares detailed designs, material and construction specifications, cost estimates, schedules, contract documents, tenders, bid evaluations, progress and variance reports, project payments and summaries for a variety of municipal engineering projects primarily related to roadway, overpass structures, bridges, water distribution and sewage collection systems construction, operation and maintenance.
2. Administers all aspects of construction contracts on behalf of the City and ensures compliance with contractual requirements, local, provincial and federal ordinances and occupational health and safety regulations. Ensures that projects are completed within projected schedules and budgets and provides completion and final construction certificates on behalf of the City.
3. Trains, supervises and directs the activities of professional and technical staff engaged in design and project administration. Monitors, evaluates and reports on performance of support staff.
4. Provides recommendations in the development of standards and specifications for municipal infrastructure materials and construction. Assists in the planning and implementation of short and long-term goals with respect to land development. Assists in studies and investigations to determine future servicing requirements.
5. Acts in the capacity of Manager, Construction Services as required.
6. Reviews designs submitted by developers to ensure compliance with established standards.
7. Recruits engineering consulting services when required. Prepares detailed project definitions, identifies terms of references and reviews proposals for consultant selections. Makes recommendations and administers engineering consultant agreements. Provides professional design and construction management services to other Branches and civic departments as required.
8. Coordinates the departmental aspects of environmental contamination cleanup within public right of ways.
9. Reviews and provides recommendations for proposed road and right-of-way closures and rezoning and proposed subdivision applications.
10. Negotiates and secures approvals from Provincial and Federal regulatory agencies to meet project requirements.
11. Develops and maintains liaison with other agencies, the general public, contractors and other civic departments and in the course of planning and administering construction projects.
12. Performs other related duties as assigned.

QUALIFICATIONS:

- Degree in civil engineering.
- Registered or eligible registration, as a professional engineer in the Association of Professional Engineers and Geoscientists of Saskatchewan.
- Seven to nine years of progressively responsible related engineering experience.
- Knowledge of generally accepted accounting, budgeting and financial procedures.
- Ability to prepare and present complex technical reports, both verbal and written.
- Ability to plan, direct and supervise the work of professional and technical support staff.
- Ability to communicate effectively orally and in writing.
- Ability to establish and maintain effective working relationships with the public, contractors and other civic staff.

SALARY:

\$79,157 to \$93,189 per annum.

For further information regarding this position, contact Human Resources.

Applications are to be received in Human Resources (City Hall) by 5:00 p.m. on Wednesday, November 7, 2012.