Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Month & Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Hours Scheduled Per Month \_\_\_\_\_\_\_\_\_\_\_\_ Direct Time Goal \_\_\_\_\_\_\_\_\_

 (50% of scheduled Monthly Hours (÷ 2))

 Total Direct

 Date Service Provided (minutes)

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Total: Direct Services Minutes Provided this Month \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_÷60\_\_

Total: Direct Services Hours Provided this Month =

Divide answer by total hours Scheduled per month for %